

TAB

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Chief, Map Library Division

6 June 1958

Chief, Cartography Division

Distribution Control on D/CC maps

1. Recent discussions between D/CL and D/CC have been concerned with the problem of control on maps produced by the Cartography Division and distributed by the Map Library Division.

2. In October 1953, a system of control was adopted that provided 3 categories - Regular, Limited on Demand, and Limited. Under the provisions of this memorandum, the Cartography Division assigned one of the 3 categories to each map regardless of map classification. Distribution from D/CL was then conditioned by the ground rules established for each category. These procedures have successfully controlled distribution during the past $\frac{1}{2}$ years but have accounted for considerable daily contact between the Divisions. In an effort to increase efficiency and re-evaluate the basic policies as established in 1953 the above-mentioned discussions were initiated.

3. The results of these meetings have suggested the following re-statement of policy and procedures:

a. General policy. A very conservative approach to the distribution of CIA maps outside the Intelligence Community is considered to be in the best interests of the Agency. Therefore, careful consideration is given to each request originating outside the IAC, and particularly outside the U. S. Government and from foreign areas.

b. Categories and procedures.

1) Regular. Following the general policy statement above no further control is imposed. Classified maps, of course, will be accorded the usual security restrictions imposed by U. S. Government regulations.

2) Limited. When applicable the Cartography Division will assign this category regardless of classification. Distribution on maps thus designated will be restricted to original requester unless permission is secured from the Cartography Division. In practice this control may be applied to individual maps or to specific "types" of maps.

DOCUMENT NO. 3
NO CHANGE IN CLASS. ☒
DECLASSIFIED
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3) The category Limited on Demand is abolished and may be treated on a retroactive basis.

4) Other controls such as "For Official Use Only", "Noferm", etc. reflect official U. S. Government regulations and are in addition to those described above and must be observed.

5. This statement will be considered official policy for the distribution of D/GC maps by D/EL and rescinds previous memoranda (or parts thereof) dealing specifically with this policy.

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Distribution:

Orig. & 5 - D/EL/RR
1 - CH/G/RR ✓
2 - D/GC/RR

D/GC/RR: [REDACTED] /434/ [REDACTED]

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